

Billing Gateway Report

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Exciting news! Our ConnectBooster Support documentation is moving to a new location. Be sure to bookmark the new link below.

<https://help.cb.kaseya.com/help/Content/0-HOME/Home.htm>

To access the Billing Gateway Report, direct to **Reports + Billing Gateway**

The Billing Gateway Report can be used to review payments transacted via the ConnectBooster portal. You will be able to see the company name, invoice number(s), amount, and transaction date. These reports populate based on the Transaction Month, which you are able to adjust.

NOTE: This report will only populate if your portal is tied to the BNG Gateway. While you can use this report for your reconciliation, we do still recommend utilizing your gateway for the most accurate settlement data.

The screenshot shows the ConnectBooster web interface. On the left is a navigation menu with 'Billing Gateway' highlighted. The main area is titled 'Billing Gateway Transaction Report' and includes a 'Transaction Month' dropdown set to 'July 2023'. Below this are search filters and a table of transactions.

Company Name	Invoice Number	Amount	Transaction Date
[Redacted]	[Redacted]	[Redacted]	07-21-2023
[Redacted]	[Redacted]	[Redacted]	07-21-2023
[Redacted]	[Redacted]	[Redacted]	07-21-2023
[Redacted]	[Redacted]	[Redacted]	07-21-2023
[Redacted]	[Redacted]	[Redacted]	07-21-2023
[Redacted]	[Redacted]	[Redacted]	07-19-2023
[Redacted]	[Redacted]	[Redacted]	07-19-2023
[Redacted]	[Redacted]	[Redacted]	07-18-2023
[Redacted]	[Redacted]	[Redacted]	07-17-2023

This report is also available for download in a CSV file format.